Present: John F. Fairbanks, Laila J. Michaud, Joseph E. Flanagan

CALL TO ORDER

Mr. Fairbanks called the meeting to order at 7:00 p.m. in the Selectmen's Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV; he also confirmed with those present that no other party was taking an audio or video recording of the meeting.

APPROVAL OF /WARRANTS

Board members reviewed and approved the following warrants:

April 12, 2011	Deduction #63D	\$152,797.32
	Accounts Payable #64	\$110 739 59

BOARD OF HEALTH ANNOUNCEMENTS

Mr. Fairbanks read the following announcement:

The Board of Health would like all residents to know about two upcoming events.

- 1. The BOH is collecting used sneakers in honor of Earth Day starting this Friday for four weeks. Nike has a program to recycle all the parts of the shoes to be used to make new sports surfaces, such as the padding under running tracks, and basketball courts.
 - Collection boxes will be located at Town Hall, Westminster Elementary School and Curves. We will also have a pick-up truck to collect sneakers parked at the town Election next Tuesday, at the Drug Take Back Day on April 30 and the Town Meeting on May 7.
- 2. Drug Take Back Day is Saturday, April 30 at the Police Station from 10 am to 2 pm. For unused or expired prescriptions and over the counter medicines. Totally anonymous.

RESIGNATION - ADVISORY BOARD

Mr. Fairbanks acknowledged the resignation of Tom Maeder from the Advisory Board and Memorial Committee effective May 8, 2011. The Board then signed a letter thanking Mr. Maeder for his dedication and commitment.

FIRE DEPARTMENT TURNOUT GEAR POLICY

The Board signed the policy for the Fire Department Turnout Gear which had been approved at their April 11, 2011 meeting

DPW COMMISSION

Route 140 Corridor Improvements ~ DPW Director Joshua Hall stated that they are in the process of preparing a Department of Transportation Project Needs form in order to get funding for the Route 140 improvements. He also indicated that MRPC will be assisting them with this preparation.

Route 31 Culvert Update ~ Mr. Hall informed the Board that the Commissioners voted to use Chapter 90 money to get the culvert fixed. He estimated a cost of approximately \$150,000. A bid package is being prepared with a bid opening date of May 12, 2011. The project is estimated to be completed by mid-June.

Mr. Fairbanks suggested that they amend article #21 for road repairs from \$500,000 to \$600,000 at the Annual Town Meeting. He asked Advisory Board member Jim DeLisle to speak with the Advisory Board for their recommendation and meet with the Board of Selectmen on May 2, 2011 to finalize.

South Street Project Update ~ Mr. Hall stated that they are presently going through the appraisal process on this project.

Mr. Hall also mentioned that Commissioners have agreed to have a mason come out to give an estimate on repairing the retaining wall located at 5 Leominster Street. Mr. Hall stated that he feels it is just deteriorating and has nothing to do with anything the Highway Department has done.

BUILDING DEPARTMENT SAFETY INSPECTION FEES

Ms. Michaud moved that the Board approve the proposed Building Department Safety Inspection Fees effective January 1, 2012. Mr. Fairbanks seconded the motion. The motion passed with two yeses and one abstained (Mr. Flanagan)

7:26 PM EXECUTIVE SESSION

Mr. Fairbanks moved that the Board enter into executive session to conduct a strategy session in preparation for negotiations with nonunion personnel, and to adjourn directly from executive session. Mr. Flanagan seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 7:55 p.m.

Respectfully submitted,

Joseph E. Flanagan, Clerk (Prepared by B. Kazan)