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Present: Nicholas A. Hay, John F. Fairbanks
Absent: Thomas P. O’Toole

CALL TO ORDER

Mr. Hay called the meeting to order at 7:00 p.m. at the Town Hall.

APPROVAL OF WARRANTS/MINUTES

Mr. Fairbanks moved that the Board approve the regular session minutes of March 23, March 27, March 30 and April 6, 2009 as printed. Mr. Hay seconded the motion. The motion passed unanimously.

The following warrants were reviewed and approved:

April 14, 2009	Deduction	\$ 100,866.66
April 21, 2009	Accounts Payable	\$ 936,699.52
April 27, 2009	Payroll	\$ 152,840.69
	Accounts Payable	\$ 13,679.35

PUBLIC HEARING – TREE REMOVAL

DPW Director Joshua Hall was on hand to explain that there would be approximately fifty-five trees marked to be taken down due to damages from the December Storm. He further explained that FEMA would be reimbursing the town for 75% of the cost relating to the removal of these trees. A few residents expressed concern over damaged trees on their property and Mr. Hall agreed to review their requests.

PAYROLL CHANGE REQUEST

Mr. Fairbanks moved that the Board approve a request to replace a part time Cemetery position. Mr. Hay seconded the motion. The motion passed unanimously.

MART AUTHORIZED SIGNATURE

Mr. Fairbanks moved that the Board authorize Town Coordinator Karen Murphy to submit invoices to MART on behalf of the Town of Westminster. Mr. Hay seconded the motion. The motion passed unanimously.

MRPC – Mapmaking Assistance

Mr. Fairbanks moved that the Board authorize the Montachusett Regional Planning Commission the use of up to four free hours of mapmaking assistance for the Town of Westminster. Mr. Hay seconded the motion. The motion passed unanimously.

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ANIMAL HOSPITAL GRANT

Mr. Fairbanks moved that the Board authorize Mr. Hay to sign the Animal Hospital Grant. Mr. Hay seconded the motion. The motion passed unanimously.

TOWN MEETING – ASSIGN MOTIONS

The Board of Selectmen and Advisory Board reviewed the Town Meeting motions and assigned individuals from various Boards and Departments to read the motions.

AGRICULTURAL COMMISSION – FEE SCHEDULE

Mr. Fairbanks moved that the Board approve the following Farmers’ Market Annual Fee Structure: May \$50, June \$42, July \$34, August \$26, September \$18, October \$10. This new fee structure would provide incentive for vendors to pay the annual fee based on the number of months remaining in the season. Mr. Hay seconded the motion. The motion passed unanimously. It was noted that the Farmers’ Market Per Diem Fee would remain at \$2 per day.

PARKS & RECREATION COMMISSION

All three members of the Parks & Recreation Commission were on hand to discuss the payment for recent work done at the ball fields. Mr. Hay addressed the Commission with regards to the fact that there was a contract in place from last year which included work that had not been completed. In addition, he addressed the fact that another non contracted vendor has submitted an invoice for the same work.

It was agreed to postpone further discussion until the next Board of Selectmen’s meeting scheduled for May 4, 2009.

TWEEN PROGRAM

Carl Cudak stated that the P & R conducted a survey at Overlook and Oakmont to see if students would be interested in the Tween Program. He said the Commission received four responses. The estimated cost to run the Tween Program is \$15,000. Mr. Fairbanks suggested if the P & R wanted to run this program, they request an increase of the \$15,000 at the Town Meeting.

USI CONSULTING GROUP

Mr. Fairbanks moved that the Board approve and sign a contract with USI Consulting Group for \$6,500. Mr. Hay seconded the motion. The motion passed unanimously.

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MOC APPOINTMENT

Mr. Fairbanks moved that the Board appoint Louise Janhunen as the Westminster/Ashburnham Representative on the MOC Board. Mr. Hay seconded the motion. The motion passed unanimously.

8:26 PM EXECUTIVE SESSION

Mr. Hay moved that the Board meet in executive session to discuss collective bargaining. Mr. Fairbanks seconded the motion. The motion passed unanimously on a roll call vote. It was noted that the Board would adjourn directly from executive session.

The Board adjourned from executive session at 8:40 p.m.

Respectfully submitted,

John F. Fairbanks, Clerk
(Prepared by B. Kazan)