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Present: Laila J. Michaud, Joseph E. Flanagan, and Wayne R. Walker

CALL TO ORDER

Ms. Michaud called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. She announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV; she also confirmed with those present that no other party was taking an audio or video recording of the meeting.

APPROVAL OF MINUTES/WARRANTS

Mr. Flanagan moved that the Board approve the regular session minutes of June 13, 2011 as printed. Mr. Walker seconded the motion. Motion passed unanimously.

Board members reviewed and approved the following warrants:

June 23, 2011	Payroll #77	\$171,033.93
	Accounts Payable #78	\$228,572.06

PAYROLL AUTHORIZATION

Mr. Walker moved that the Board approve payroll authorization requests from the Crocker Pond Recreation Area Committee to hire two part-time attendants. Mr. Flanagan seconded the motion. The motion passed unanimously.

CONTRACT APPROVAL

Mr. Walker moved that the Board approve a one-year extension of a contract with Regis Consulting Partners for computer maintenance services. The motion was duly seconded and passed unanimously.

Mr. Flanagan moved that the Board approve an amendment to the contract with Baker & Taylor, Inc. to increase the total contract amount for library materials from \$25,000 to \$50,000. The motion was duly seconded and passed unanimously.

Mr. Flanagan moved that the Board approve an amendment to the contract with Ingram Library Services, Inc. to increase the total contract amount for library materials from \$25,000 to \$50,000. The motion was duly seconded and passed unanimously.

APPOINTMENT – PARKS AND RECREATION COMMISSION

Board members were in receipt of a letter of interest from Salvatore Albert to serve as a member of the Parks and Recreation Commission. Mr. Flanagan moved that the Board vote to approve the appointment. The motion was duly seconded and passed unanimously.

ORDER OF TAKINGS – SOUTH STREET PROJECT

This agenda item was postponed until the Board’s meeting of June 27, 2011.

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BOND REDUCTION – WESTMINSTER BUSINESS PARK

The Board was in receipt of a request from CFS Engineering on behalf of the Westminster Business Park for a reduction of the \$183,000 bond that was posted for Phase I earth removal activities. Upon review and recommendation of the town’s engineering firm, Tetra Tech, Mr. Flanagan moved that the Board vote to reduce the bond amount to \$137,303. Mr. Walker seconded the motion, which passed unanimously.

AMBULANCE ABATEMENT

The Board was in receipt of a request for abatement of an ambulance bill in the amount of \$98.23. Upon review of the application, Mr. Flanagan moved that the Board vote to abate Bill #WM110236 in the amount of \$98.23. Mr. Walker seconded the motion; motion passed unanimously.

REQUEST TO PLACE BENCHES ON TOWN COMMON

Chairman Michaud advised that the Board was in receipt of a follow up request from Kevin and Elaine Jones to place six benches on the Town Common in memory of their son, 1st Lt. Ryan Jones. Ms. Michaud suggested that the Board consider referring this matter to the Memorial Committee.

Memorial Committee member Walter Taylor was in attendance and reported that it was his belief that the Committee felt that the Board of Selectmen should make this decision. Mr. Walker noted that he was not on the Board when this matter first arose and that he was not prepared to make a decision at this time. He stated that he felt the Board should the follow the process that has been put in place and moved that the request be referred back to the Memorial Committee for input and a recommendation. Mr. Flanagan seconded the motion, which passed unanimously.

6:25 P.M. - EXECUTIVE SESSION

Ms. Michaud moved that the Board enter into executive session to discuss strategy with respect to negotiations with nonunion personnel; further, that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the Town, and to adjourn directly from executive session. Mr. Flanagan seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 7:45 p.m.

Respectfully submitted,

Wayne R. Walker, Clerk
(Prepared by K. Murphy)