Present: John F. Fairbanks, Laila J. Michaud

Absent: Nicholas A. Hay

CALL TO ORDER

Mr. Fairbanks called the meeting to order at 7:00 p.m. in the Selectmen's Office at Town Hall.

APPROVAL OF WARRANTS

Board members reviewed and approved the following warrants:

March 1, 2010	Accounts Payable #52	\$ 890,726.66
	Payroll #53	\$ 171,190.32
March 2, 2010	Deduction #53D	\$ 154,799.29

ADVISORY BOARD

Chairman of the Advisory Board Ken Burstall was on hand to report that as of December, 2009, 17.89% of Westminster residents are unemployed or underemployed.

FY2010 DEFICIT SPENDING AUTHORIZATION

Mr. Fairbanks moved that the Board authorize expenditures in excess of available appropriations for snow and ice removal. He further moved that this authorization is effective immediately and will expire on June 30, 2010. Ms. Michaud seconded the motion. The motion passed unanimously.

The Advisory Board voted unanimously in favor of the deficit spending authorization.

BUDGET REVIEW – CEMETERY

Cemetery Superintendent John Gronroos was on hand to explain to the Board that he would like to level fund his FY11 budget.

BUDGET REVIEW - COA/MART

After much discussion the Board of Selectmen asked the COA Director and the Advisory Board to finalize the COA and MART budgets and report back to the Board.

WILLIAM (BUD) TAYLOR

Selectmen agreed that Mr. Taylor could continue as Chairman of the Mixed Use Overlay in the event that he is elected to the Planning Board. It was noted that in accordance with town bylaws, he could not remain on the Advisory Board upon election to the Planning Board.

CAPITAL PLANNING

Chairman of the Capital Planning Committee Mike Morin agreed to get information on the capital articles and funding sources to Mrs. Murphy.

CONGREGATIONAL CHURCH

Ms. Michaud moved that the Board approve the request from the First Congregational Church to use the Gazebo on Academy Hill for the purpose of an Easter Sunrise Service at 7 am on Sunday, April 4, 2010. Mr. Fairbanks seconded the motion. The motion passed unanimously.

MEMORIAL POLICY

Ms. Michaud moved that the Board approve the Memorial Policy as presented. Mr. Fairbanks seconded the motion. The motion passed unanimously.

Mr. Fairbanks requested that Mrs. Murphy contact all present members to see if they are interested in being appointed to the permanent Memorial Committee.

WESTMINSTER BUSINESS PARK – EARTH REMOVAL PHASE II

Mr. Fairbanks announced that the Board received an earth removal permit application from Westminster Business Park for the removal of approximately 77,480 cubic yards of earth material on property located on Theodore Drive in Westminster.

7:53 PM RECESS

7:55 PM RECONVENE

PERSONNEL BOARD

Personnel Board members Steve Hemman and John Cappellini were on hand to present recommendations to the Board of Selectmen. On behalf of the Personnel Board, they recommended that all elected officials' stipends be eliminated for FY11. Instead they suggested that out of pocket expenses be reimbursed such as travel, seminar fees, etc.

The Personnel Board recommended that all Grade 13 positions have a goals-oriented review, with goals being jointly established in June and reviewed in January. It was agreed to review this recommendation at the next meeting.

The Board of Selectmen decided to revisit the recommendation to change from a Town Coordinator to a Town Administrator when all three Board members are in attendance.

The Personnel Board also indicated that they are working on developing a chart with recommendations as to who should serve on the search committee for department head positions classified at Grade 10 or higher.

The Personnel Board also indicated that they will be meeting on March 11th to discuss a possible COLA.

8:16 PM EXECUTIVE SESSION

Ms. Michaud moved that the Board meet in executive session to discuss contract negotiations. Mr. Fairbanks seconded the motion. The motion passed unanimously on a roll call vote. It was noted that the Board would adjourn directly from executive session.

ADJOURNMENT

The Board adjourned from executive session at 8:35 p.m.

Respectfully submitted,

Laila J. Michaud, Clerk (Prepared by B. Kazan)