Present: John F. Fairbanks, Laila J. Michaud, Joseph E. Flanagan

CALL TO ORDER

Mr. Fairbanks called the meeting to order at 7:00 p.m. in the Selectmen's Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV; he also confirmed with those present that no other party was taking an audio or video recording of the meeting.

APPROVAL OF MINUTES/WARRANTS

Ms. Michaud moved that the Board approve the regular session minutes of March 21, 2011 as printed. Mr. Flanagan seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

March 28, 2011	Accounts Payable #60	\$ 1,193,149.31
	Payroll #59	\$ 149,597.77

PAYROLL CHANGE REQUEST

Ms. Michaud moved that the Board approve a Payroll Change Request for four substitute Van Drivers for the Council on Aging. Mr. Flanagan seconded the motion. The motion passed unanimously.

WARRANT FOR ANNUAL TOWN ELECTION

Ms. Michaud moved that the Board approve the warrant for the Annual Town Election. Mr. Flanagan seconded the motion. The motion passed unanimously

FARMERS' MARKET FEE

Ms. Michaud moved to re-vote the per diem fee for the Farmers' Market from \$5 to \$10. Mr. Flanagan seconded the motion. The motion passed unanimously.

DPW DISCLOSURE

The Board acknowledged receipt of Disclosures of Appearance of Conflict of Interest from the three Public Works Commissioners, on the following:

'As members of the Public works Commission, we are appointed by the Board of Selectmen. Joseph Flanagan is currently a member of the BOS. Mr. Flanagan was hired as a professional appraiser by the DPW in 2009 & 2010, prior to becoming a member of the BOS, to conduct appraisals for the properties and easements to be acquired for the South Street reconstruction project. Due to a delay with the project, it is necessary to update the appraisals that were performed in 2009 & 2010. A different appraiser would

have to conduct new appraisals, which would be much more costly and time consuming than using the same appraiser to update the original appraisals. As Commissioners for the DPW, we will not be improperly influenced by the fact that Mr. Flanagan is now a member of the BOS when we consider whether or not to hire Mr. Flanagan to update the appraisals for the South Street project.'

7:09 PM RECESS

7:14 PM RECONVENE

FY2012 BUDGET AND WARRANT REVIEW

Advisory Board members Tom Maeder, Jim DeLisle, Pete Normandin, Joe Serio, and Keith Harding were on hand to review the FY2012 budget and warrant.

Both Boards agreed to the following changes in FY 12 budgets:

Department 122 Selectmen
Department 141 Assessors
Department 171 Con. Com
Department 171 Con. Com
Wetlands Fees account and offer recommendation
for amount to transfer

Both Boards agreed to remove Article 41 regarding the adoption of a bylaw on Board and Committee Rules.

It was agreed that both Boards would continue the review process at their next meeting on Thursday, March 31, 2011.

8:50 P.M. EXECUTIVE SESSION

Mr. Fairbanks moved that the Board enter into executive session to consider the purchase, exchange, lease or value of real property and to discuss nonunion negotiations; further, that the Chair declare that an open meeting may have a detrimental effect on the bargaining position of the Town, and to adjourn directly from executive session. Mr. Flanagan seconded the motion. The motion passed unanimously on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 9:25 p.m.

Respectfully submitted,

Joseph E. Flanagan, Clerk (Prepared by B. Kazan)