Present: Laila J. Michaud, Joseph E. Flanagan, and Wayne R. Walker

CALL TO ORDER

Ms. Michaud called the meeting to order at 6:00 p.m. in the Selectmen's Office at Town Hall.

APPROVAL OF WARRANTS

Mr. Flanagan moved that the Board approve the following warrants:

October 26, 2011	Deduction #25D	\$148,361.81
October 31, 2011	Accounts Payable #26	\$ 39,642.95

The motion was duly seconded and passed unanimously.

CONTRACT APPROVAL – FRATICELLI OIL CO., INC.

Mr. Walker moved that the Board vote to approve a contract with Fraticelli Oil Co., Inc. to provide fuel oil delivery for the Home Heating Assistance Program. Motion was duly seconded and passed unanimously.

MEMORIAL COMMITTEE RECOMMENDATION – BENCHES

Chairman Michaud acknowledged receipt of a report from the Memorial Committee dated October 19, 2011, in which the Committee recommends that the Board of Selectmen accept the donation of a number of granite benches offered by Kevin and Elaine Jones in memory of Lt. Ryan Jones, but proposing that the benches be located at various other agreed upon locations, and not on the Town Common on Academy Hill. Ms. Michaud further advised of the Board's receipt of a letter from Mr. and Mrs. Jones withdrawing the offer of the benches. Ms. Michaud stated that the Board remains willing to work with the Joneses to identify one or more alternative locations for the benches. Mr. Flanagan moved that the Board vote to accept the recommendation of the Memorial Committee and thank the Committee for its hard work. The motion was duly seconded and passed unanimously.

REVISED BOARD AND COMMITTEE HANDBOOK

Mr. Walker moved that the Board vote to approve the revisions to the Board and Committee Handbook, with one change on page 5 ("will" to "should" in last sentence of first paragraph). The motion was duly seconded and passed unanimously.

CROCKER POND RECREATION AREA – SEPARATION OF RESPONSIBILITIES

Chairman Michaud stated that the Board of Selectmen felt it was worth considering separating the responsibilities at the Crocker Pond Recreation Area so as to put the

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section containing the wooded areas and trails under the management of the Conservation Commission, while leaving the beach and parking lot area in the hands of the Crocker Pond Recreation Area Committee. CPRAC member Karl Cudak questioned the purpose of the proposal. Ms. Michaud stated that she felt the management of the trails and wooded areas were more suited to the Conservation Commission. Conservation Commission Chairman Dan Bartkus stated that he felt the Commission and CPRAC should sit down together to discuss the matter before reaching an agreement. Mr. Flanagan pointed out that the Conservation Commission will be taking management responsibility for open space donations associated with cluster developments and that one such project currently on the table will contain a series of trails. Mr. Bartkus noted that there are currently a number of properties containing trails that are under Conservation Commission control, but the trails are not physically maintained by the Commission. Ms. Michaud suggested that the two committees get together to discuss the proposal and report back to the Board.

FINALIZE SPECIAL TOWN MEETING WARRANT

Board members reviewed each of the twenty articles on the November 15, 2011 Special Town Meeting warrant. Mr. Walker moved that the Board vote to approve the warrant, as printed. The motion was duly seconded and passed unanimously.

FY2013 BUDGET TIMETABLE

Board members reviewed the proposed budget guidelines and schedule for FY2013. Mr. Walker moved that the Board vote to approve the distribution of the schedule. Motion was duly seconded and passed unanimously.

ADJOURNMENT

On motion duly made and seconded, it was unanimously voted to adjourn at 6:50 p.m.

Respectfully submitted,

Wayne R. Walker, Clerk (Prepared by K. Murphy)