Present: Laila J. Michaud, Joseph E. Flanagan, and Wayne R. Walker

#### CALL TO ORDER

Ms. Michaud called the meeting to order at 6:00 p.m. in the Selectmen's Office at Town Hall. She announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV; she also confirmed with those present that no other party was taking an audio or video recording of the meeting.

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#### APPROVAL OF MINUTES/WARRANTS

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Mr. Flanagan moved that the Board approve the regular session minutes of September 6, 2011 as printed. Mr. Walker seconded the motion. Motion passed unanimously.

Board members reviewed and approved the following warrants:

September 12, 2011	Accounts Payable #16	\$ 53,550.48
	Payroll #15	\$174,357.95
September 14, 2011	Deduction #15D	\$155,917.19
September 19, 2011	Accounts Payable #17	\$ 44,754.77

APPOINTMENTS – Master Plan Committee

Mr. Flanagan moved that the Board appoint the following individuals to the Master Plan Committee:

Ted Fiffy ~ Citizen at Large Dean Johnson ~ Agricultural Commission Representative M.L. Altobelli ~ Alternate Agricultural Commission Representative

Mr. Walker seconded the motion. The motion passed unanimously.

APPOINTMENTS – Agricultural Commission

Mr. Walker moved that the Board appoint Dean Johnson as a member of the Agricultural Commission and Pat Glover as an alternate to the Agricultural Commission. Mr. Flanagan seconded the motion. The motion passed unanimously.

APPOINTMENT – Solid Waste Advisory Committee

The Board agreed to wait until they receive official word from the Advisory Board regarding representation on the Solid Waste Advisory Committee.

September 19, 2011

## ACCEPTANCE OF CITIZENS' PETITION FOR ZONING CHANGE

Ms. Michaud read the following; "We have received a petition to place an article on the fall town meeting warrant to rezone 64 Main Street from Residential-I to Commercial-III. The Town Clerk's Office has validated 104 registered voter signatures. In accordance with MGL Ch. 40A, s. 5 (Zoning Act), the Board of Selectmen must forward the petition to the Planning Board within fourteen days."

Mr. Walker moved that the Board accept the citizens' petition of re-zoning 64 Main Street and refer the request to the Planning Board to conduct a public hearing and offer its recommendations to town meeting. Mr. Flanagan seconded the motion. The motion passed unanimously.

# ACCEPT DONATION FROM SIMPLEX/GRINNELL FOR POLICE/FIRE DEPARTMENTS

Ms. Michaud thanked Simplex/Grinnell for donating \$1,500 to the Police and Fire Departments at their appreciation BBQ held on September 9.

She stated that the Chiefs are asking the Board to accept the donation on behalf of the Town. The money will be used to improve radio communications.

Mrs. Murphy said that Simplex/Grinnell plans to make this an annual event.

Mr. Flanagan moved that the Board accept the donation of \$1,500 from Simplex/Grinnell. Mr. Walker seconded the motion. The

## TRICK OR TREAT

Mr. Flanagan moved that the Board set Trick or Treat hours for Monday, October 31, 2011, from 5 p.m.to 7 p.m. Mr. Walker seconded the motion. The motion passed unanimously.

## OTHER ANNOUNCEMENTS

Ms. Michaud invited the public to attend a meeting scheduled for Monday, October 17, 2011 with the Board of Selectmen and Montachusett Regional Transit Authority to discuss the proposed layover station. The plans which have 15% design completion will be available for viewing at the Town Hall. Any questions can be submitted to the Selectmen's office.

## REPRESENTATIVE FOR THE MONTACHUSETT REGIONAL VOCATIONAL SCHOOL COMMITTEE

Ms. Michaud announced that the Board of Selectmen is seeking a volunteer to represent the Town of Westminster on the School Committee for the Montachusett Regional

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Vocational Technical School. Any Westminster resident interested in volunteering can submit a letter of interest to Karen Murphy, Town Administrator, 11 South Street, Westminster, MA 01473 or email to kmurphy@westminster-ma.gov

Ms. Michaud mentioned that Jeff Schutt recently resigned from the School Committee and Capital Planning Committee and requested that a thank you letter for his services be sent from the Board.

## 6:15 P.M. - EXECUTIVE SESSION

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Ms. Michaud moved that the Board enter into executive session to discuss strategy with respect to collective bargaining and to conduct a collective bargaining session; further, that the Chair declare that an open meeting may have a detrimental effect on the negotiating position of the Town, and that the Board adjourn directly from executive session. Mr. Flanagan seconded the motion. The motion passed unanimously on a roll call vote.

#### ADJOURNMENT

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The Board adjourned from executive session at 8:10 p.m.

Respectfully submitted,

Wayne R. Walker, Clerk (Prepared by B. Kazan)