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Present: John F. Fairbanks, Laila J. Michaud, Joseph E. Flanagan

CALL TO ORDER

Mr. Fairbanks called the meeting to order at 8:00 p.m. in the Selectmen's Office at Town Hall. Mr. Fairbanks announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV; he also confirmed with those present that no other party was taking an audio or video recording of the meeting.

APPROVAL OF WARRANTS/MINUTES

Ms. Michaud moved that the Board approve the regular session minutes of September 20, 2010 as printed. Mr. Fairbanks seconded the motion.

Mr. Flanagan stated that he felt that the minutes of September 20, 2010, should be amended because Planning Board member Mike Fortin's issue(s) for discussion had not been fully heard and understood by all those in attendance. Mr. Fairbanks suggested that Mr. Flanagan write his own version of the September 20 minutes for discussion/adoption at the next meeting. Mr. Flanagan agreed.

Board members reviewed and approved the following warrants:

September 27, 2010	Payroll #19	\$157,402.93
September 27, 2010	Accounts Payable # 18	\$ 22,924.39

TREASURER/COLLECTOR - BORROWING

Ms. Michaud moved that the Board approve the request from Treasurer/Collector Melody Gallant to renew borrowing in the amount of \$216,899.30 for the Forest Legacy Conservation Restriction Project from People's United Bank with an interest rate of 1.12%. Mr. Flanagan seconded the motion. The motion passed unanimously.

WATERSHED COALITION – REQUEST FOR PROJECT SUPPORT

Debbie Shriver, Project Coordinator for the Massachusetts Watershed Coalition, requested the Board's support in contributing \$750 on each of two projects she hopes to undertake in Westminster. The first is the creation of a Community Guide to Growing Greener; the second is the development of Low Impact Development (LID) regulations to accompany the existing LID bylaw. She also stated that she had met earlier this year with the Open Space Committee who expressed an interest in the Community Guide to Growing Greener.

The Board asked Mrs. Murphy to refer the request to the Open Space Committee and ask them to prepare a draft article and run it by Debbie Shriver prior to the Fall Special Town Meeting.

DESIGNATE MUNICIPAL REPRESENTATIVE FOR SCHOOL NEGOTIATIONS.

Mr. Fairbanks suggested that Mr. Flanagan consider being the designated representative. Mr. Flanagan stated he would take it under advisement and speak with Ashburnham Selectman Maggie Whitney and get back to the Board at their next meeting.

ZBA REQUEST FOR CLERICAL ASSISTANCE

The Board agreed to include the request from the ZBA to fund a part time Clerical Assistant position on the Fall Special Town Meeting warrant.

APPROVE EARLY RETIREMENT INCENTIVE PLAN

Ms. Michaud moved that the Board approve the Town of Westminster Early Retirement Incentive Plan. Mr. Flanagan seconded the motion. The motion passed unanimously.

8:28 PM EXECUTIVE SESSION

Mr. Fairbanks moved that the Board enter into executive session for the purpose of conducting a strategy session in preparation for negotiations with nonunion personnel and discussing strategy with respect to collective bargaining, and that an open meeting may have a detrimental effect on the bargaining position of the Town. It was noted that the Board would adjourn directly from executive session. The motion was duly seconded and passed unanimously by roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 8:50 p.m.

Respectfully submitted,

Joseph E. Flanagan, Clerk (Prepared by B. Kazan)